

PRODUCT:	Dahua – User Management
ITEM CODE:	

## Introduction

This guide has been formulated to assist with Dahua User management.

- 1. Right click, select main menu and login with pattern or password.
- 2. Main Menu > Account

On the left, choose User, Group, ONVIF user, Password Reset.



3. Select the Modify pencil to edit properties.

Username	Group Name	Modify
admin	admin	1

4. Choose the username of the user you wish to edit and create and confirm a new password (from this screen you need to know the current password)

Username	admin	- <b>-</b>	Select the
Modify Password	<b>—</b> • • • • • • • • • • • • • • • • • • •		modify tab to
Old Password			change
New Password			password.
Confirm Password			
Password Hint			
Password Expires in	Never	~	

PureTech Electrical Products Ltd.	Page 1 of 2	
Telephone: +44 (0)2392 488300	issued by: Technical Dept	
Approved By: Technical Manager	Date: 14/02/2023	



5. To create a new user, click "Add" on previous screen.



6. Choose Username, make new password and choose a group.

Username		
Password		
Remarks		
Group	admin	
Period	Setting	
Password Expires in	Never	

7. Decide what permission the user has.

Permission				
System	Search	Live		
🗹 All				
-				
ACCO	UNT	SYSTEM	SYSTEM INFO	MANUAL CONTROL
STOR.	AGE	<b>EVENT</b>		
	NGE .			
🔽 SECUI	RITY	🛃 BACKUP	MAINTENANCE	

8. Choose which cameras the user can see in search and live view.

Permission				
System	Search	Live		
	2	<b>V</b> 3	⊻ 4	5

PureTech Electrical Products Ltd.	Page 2 of 2		
Telephone: +44 (0)2392 488300	Issued By: Technical Dept		
Approved By: Technical Manager	Date: 14/02/2023		